Peer assessment of syllabuses

Guidelines (negotiable, if you are unhappy with these, let's discuss!)

- In this course, you task will be to peer assess each other's syllabuses.

- We agreed on some procedures to do this:

  - A person presents his or her syllabus in class. This syllabus is yet a draft, which will be re-worked, elaborated and improved once you receive feedback form your peers.

  - You can use and show the syllabus template, or you can put different components of your syllabus on separate slides.

  - After the presentation, the task of the assessee is to provide the written/electronic version of your syllabus to the group. You can do this via our vk-group.

  - The task for peer assessors is to provide written commentary on the syllabus, based on the criteria presented in next slides. You can do this by posting a comment to the vk-group. You have one week to do so.

  - Do not postpone it, as you will have to look at your other groupmates' syllabi next week.

  - Why double assessment (oral and written)? To provide the assessee a chance to answer your questions, if any. To give you more time to think about the syllabus of your peer.

  - Presentation schedule is on the next slide.

Syllabus presentation schedule

- Dasha – 27th of November
- Larisa – 4th of December
- Nadezhda – 7th of December
- Alexis – 11th of December
- Victor or Marina – 14th of December
- Oxana – 18th of December
- Victor or Marina – 25th of December
- Final meeting – 28th of December (sweets and snacks are welcome, tea will be provided ☺

Goals and Objectives

? Are they realistic?

? Can we achieve this goals by the end of the course? Are they measurable?

? Do they fit SS needs?

? Are they general or specific?

General impression

? Does this syllabus have all necessary components?

? Is is logical and has a clear layout?

? Does it look like an internal, or a public document, 'a contact' with the students?

? Does it provide any room for negotiating with the students (in terms of content, or tasks, or assessment procedures)?

? Is it teacher- or student-centred?

Needs assessment

? Is any needs assessment information for SS included?

? What information was collected before the course, if any?

? Was this information used to build the course?

Course content

- ? Does it fit course goals and objectives?

- ? Is it appropriate for SS age and level?

- ? Is it what the students need?

- ? Does the course offer a variety of activities (develops all the 4 skills)?

- ? Is the content interactive, interesting, challenging, motivating for SS?

- ? Does the course have a culture component?

Organization of the course

? Are the units sequenced from simple to complex?

? Is the course coherent?

? Is material recycled throughout the course?

Materials and methods

- Are the materials of the right level?

- Are they authentic?

- Are the materials attractive/relevant/ appropriate for this group of learners?

- Are the methods appropriate in relation to course goals and learner needs?

Assessment plan

? Do assessment activities assess what has been taught/learned?

? Is assessment given in a balanced way?

? Is it teacher-friendly? (practical)

? Are the assessment criteria clear to the students?

Evaluation plan

? Is any feedback form the SS required at the end of the course?