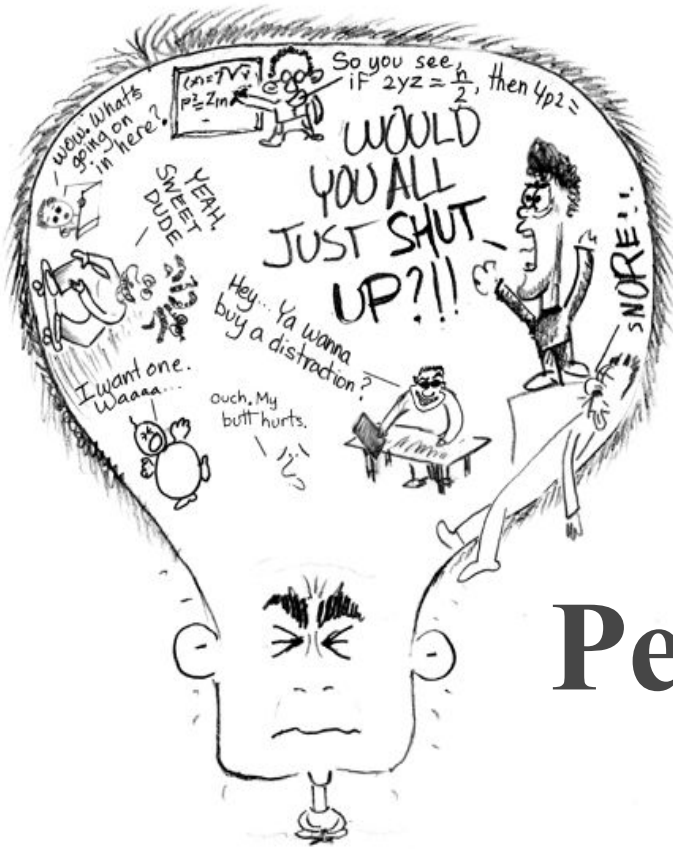




Apologizing and requesting permission



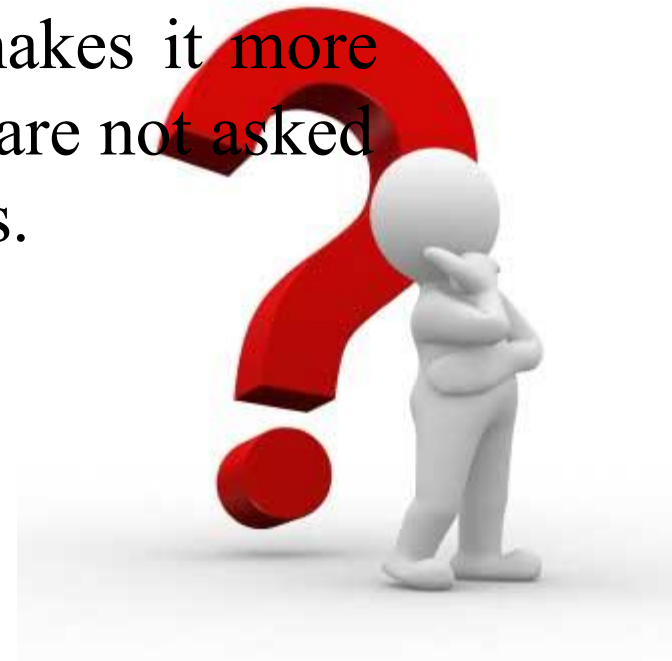


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Requests and Permission: may, can, could, will, would

Requests

- Requests in English are usually made in the form of general questions with the help of the modal verbs **MAY, CAN, COULD, WILL, WOULD**. Requests are pronounced with rising intonation at the end of the question. Adding "please" to a request makes it more polite. As a rule, polite requests are not asked in the form of negative questions.



- The modal verbs **MAY**, **COULD**, **WILL**, **WOULD** are used in making polite requests in speech and writing, in communication with strangers and with people you know. **CAN** in requests is considered to be less polite than the other modals in this group. **CAN** is generally used in informal requests, mostly in conversation with friends and family. Note the use of the pronouns "I, you". In requests, **MAY** is used in the form "May I"; **WILL** and **WOULD** are used in the forms "Will you" and "Would you"; **COULD** and **CAN** are used in both variants.



Examples

- ❑ **May** I speak to Tom Lee, please?
- ❑ **May** I borrow your pen, please?
- ❑ **Could** I speak to Tom Lee, please?
- ❑ **Could** you lend me thirty dollars till Wednesday, please?
- ❑ **Can** I borrow your pen, please?
- ❑ **Can** you tell me where the bank is, please?
- ❑ **Will** you please be quiet?
- ❑ **Would** you please ask her to call me?



Typical responses to requests

If you want to respond to a request positively, use the following typical responses to requests.

- ▣ **Formal style:** I'd be glad to. / I'd be happy to.
- ▣ **Less formal:** Yes, of course. / Of course. / Certainly.
- ▣ **Informal:** Sure. / No problem. / Uh-huh.

No
proble
m

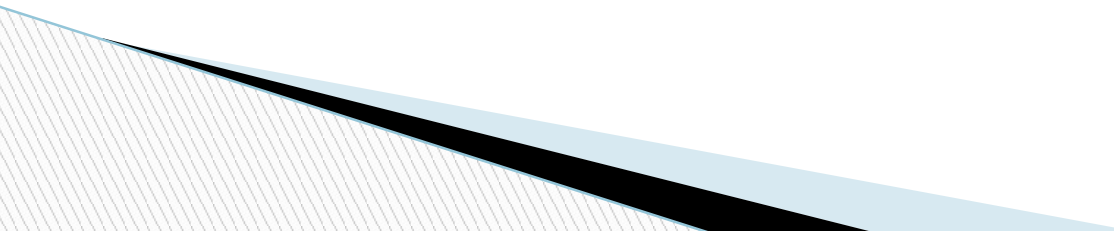
I' d be glad
to.

Yes, Of course

Examples

- Could you tell her that Roy James called? – **I'd be glad to.**
- Could you help me with this report? – **Yes, of course. / Certainly.**
- Could I borrow your calculator for a minute? – **Sure, here it is.**
- Could you tell me where the bank is, please? – **Sure.**
It's right around the corner on Fifth Street, next to the post office.

If for some reason you want to respond to a request negatively, use the following typical responses.

- **Formal style:** I'm afraid it's not possible. / I'm very sorry, but... / I'd like to, but... / I wish I could (help), but...
 - **Less formal:** Sorry. / Sorry, I can't.
- 

Examples

- Can I borrow your CD player? – **Sorry**, I need it today.
- Would you please ask him to call me at seven o'clock? – **I'd like to, but** I won't see him.
- May I speak to Mr. Brown, please? – **Sorry**, he is not in.
- Could I use your phone? – **I'm sorry**. I'm waiting for a phone call.

Requesting permission

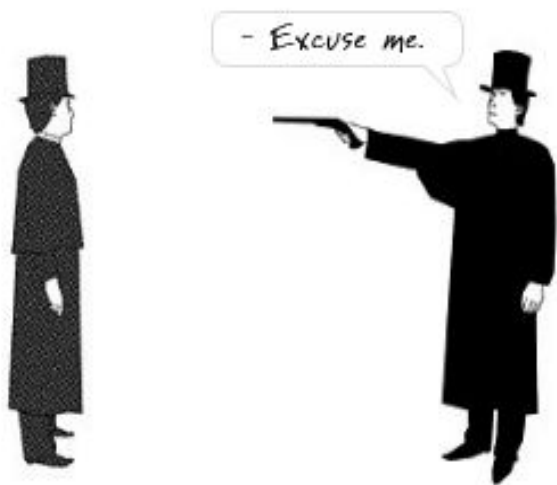
Asking for permission to do something is also a request. Permission is asked in the form of affirmative questions with the help of **MAY**, **COULD**, **CAN**. **MAY** asks for formal permission, **COULD** is less formal, and **CAN** asks informal permission. **MAY** and **COULD** are more polite than **CAN**.

Permission is given with the help of typical responses to requests mentioned above or with the help of **MAY** (formal permission) and **CAN** (informal permission). If permission is not given, "**can't**" is generally used. "**May not**" is used in formal situations.

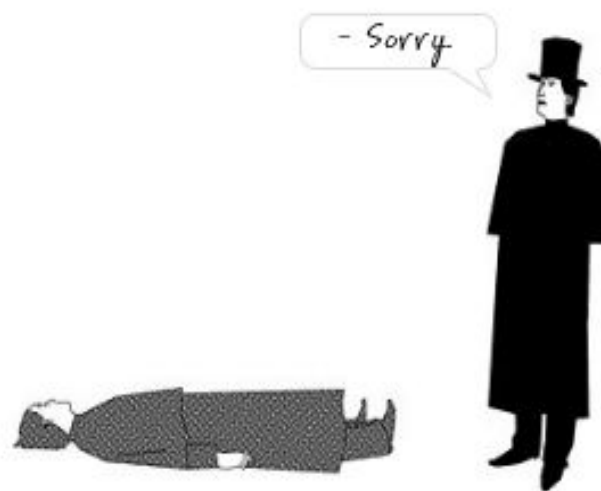
Examples

- ❑ **Formal style:** Mrs. Brown, may I stay at your house till Wednesday? – 1. Yes, you may. 2. No, you may not. / I'm afraid it's not possible.
- ❑ **Less formal:** Could I stay here till Wednesday? – 1. Yes, of course. / Certainly. / Yes, you can. 2. I'm afraid it's not possible. / Sorry, you can't.
- ❑ **Informal:** Can I stay here till Wednesday? – Sure.

Apologizing



Дантес говорит перед выстрелом



Дантес произносит после выстрела

Excuse me vs I'm sorry

Excuse me – это своего рода повод привлечь внимание человека.

- Excuse me, could you tell me the time?
- Excuse me, but this is my place.
- Excuse me, where is the shop?

Sorry – это извинение за уже предоставленную вами неприятность.

- I'm sorry I have broken your favourite cup.
- I'm sorry about that .
- I'm sorry, but this is my place.



«Sorry, I can't hear you»

Основные варианты:

- - Sorry?
- - Pardon?

Изысканные формы:

- - Pardon me?
- - Pard me?

Совсем грубое:

- What?



«*Sorry => beg your pardon*»

- Sorry.
- I'm sorry.
- I'm so sorry.
- I'm very sorry.
- I'm really sorry.
- I am awfully sorry.
- I am very, very sorry about
- I beg your pardon.



Forgive me

Выражение тоже переводится, как «прости меня», но имеет ОГРОМНЫЙ вес. Т.е. произнести такую фразу уместно только в том случае, когда вы нанесли серьезный удар знакомому человеку и достаточно давно (т.е. не сию секунду).

- - Please, forgive me! I was such a fool!



Apologize

Несколько официальная форма извинения, принятая (в основном) на письме.

- We apologize for any inconvenience.
- Please accept our humble apology.

Apologizing

Does not always mean that you're wrong and the other person is right.

It just means that you value your relationship more than your ego

Other variants of apologizing

- It's my fault.
- It's all my fault.
- Don't be angry.
- Don't be offended.
- Oops! I really didn't want to.
- Yourself to blame.



How reply to apologizing

- ❑ Never mind.
- ❑ That's quite all right.
- ❑ Don't mention it.
- ❑ Forget it.
- ❑ That's OK/It's OK.
- ❑ Think nothing of it.
- ❑ It's not important.
- ❑ Don't worry. You couldn't help it.
- ❑ It doesn't matter, honestly.

